



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No. -455/39/2017

SUPPLY AND INSTALLATION OF FURNITURE & FIXTURES UNDER THE PROJECT PARF FOR GCUF

Purchase Price: Rs. 1,000/-

Sealed tenders / bids are invited from the well reputed firms / suppliers, registered with Sales Tax and Income Tax Departments as Active Tax Payers for Supply and Installation of Furniture & Fixtures. Details & Specifications of which are separately attached as Appendix "A".

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on Single Stage - Two Envelope Bidding Procedure.
- 1.2 A single package containing two envelopes, separate Technical and Financial Bids in complete conformity with terms and conditions as described in Tender Documents will be dropped in Tender Box placed at Directorate of Procurement & Inventory Control (DP & IC) of the GCUF, not later than **11:00 Hrs on 29-01-2018**.

Note: Tender Number must be mentioned on the envelopes.

- 1.3 Technical Bids will be opened first on **29-01-2018 at 11:30 Hrs** for evaluation by the "Technical Evaluation Committee".
- 1.4 Financial Bids of Successful Technical Bidders will be opened as per schedule issued later on.
- 1.5 Financial Bids of Unsuccessful Bidders will be returned un-opened.

2. Tender Fee, Bid Security and Performance Security:

- 2.1 Technical Bid must be accompanied by the Tender Fee of Rs. 1,000/- in shape of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF".
- 2.2 Financial Bid must be accompanied by Bid Security @2% of the estimated price of **Rs. 18.3895 Million** (refundable) for whole tender OR Bid Security @2% of the total quoted price of participated category(ies), in shape of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF".
- 2.3 The Bidders are required to submit their financial proposals in Pak Rs. The rates / bids should be inclusive of all applicable Govt. Taxes (e.g. GST) and duties (e.g. stamp paper duty), installation charges (if any), repair and maintenance costs for the whole warranty period.
- 2.4 The quoted price should be the total price for a complete category (on Turnkey Basis) instead of unit

price, so that the synchronization with respect to color, texture, design, finishing, height etc can be achieved.

- 2.5 Performance security @10% of the total bill shall be either retained by the University at the time of payment as per PPRA Rules 2014 from the final bill of the successful bidder or will have to be submitted as a Call Deposit Receipt (CDR) / Bank Guarantee on the name of “Treasurer, GCUF” in original before the release of payment, which will be refundable / released after satisfactory performance/ services and termination of warranty period.

3. Validity of Offers:

- 3.1 Offers shall be valid for 180 days from the date of submission of bids.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- 3.3 Sales Tax Number and NTN Number must be mentioned clearly on the letter head/ cover letter and bidding documents.
- 3.4 The GCUF reserves the right to delete or decrease quantities as well as cancel whole tender or any category of it.
- 3.5 The University reserves the right to reject all bids / proposals at any time prior to the acceptance of bids / proposals as provided under Rule-35 of Punjab Procurement Rules 2014. However, upon bidder’s request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA Rule 35(2).

4. Failures and Terminations:

No offer of a supplier / firm will be considered if:-

- 4.1 Bid received is either without Bid Security / Call Deposit Receipt or with CDR less than the required.
- 4.2 Bid received is not in accordance with Tender Document, Tender Notice or Tender Specifications.
- 4.3 Bid received later than the date and time fixed for tender.
- 4.4 Bid / offer received is incomplete in any respect or unsigned.
- 4.5 Bid / offer received is ambiguous and / or conditional.
- 4.6 Bid / offer received from a firm which is black listed at any level.
- 4.7 Bid / offer in which any erasing / cutting / overwriting etc. is observed.
- 4.8 The vendor / supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Tender Document / Purchase Order.
- 4.9 If situation warranted, then University is authorized to forfeit the Bid Security and the firm may also be black listed.

5. Other Special Conditions:

Following requirements define the scope of work of this Tender:

- 5.1 In case of any conflict, the decision of the Vice Chancellor of Government College University, Faisalabad, would be final & binding on both the parties.

- 5.2 The bidder must submit “Technical Details” by clearly mentioning the specifications, make, manufacturer details along with colored images / sketches / specimens / samples etc.
- 5.3 The technically accepted vendor has to first get approval of the sample of each item from GCUF management, before its mass manufacturing / supply.
- 5.4 The bidding against more than one category is allowed. However, it is mandatory to bid against all items within a category.
- 5.5 The bidder shall quote single option of each item within a category which may be equivalent to or higher than the required specifications. No alternative / multiple options within a category will be accepted.
- 5.6 The quoted / supplied items within a category should be in synchronization (with respect to color, texture, design, finishing, height etc).
- 5.7 The vendor must ensure that the supplied items are new, in proper shape and meet the technical specifications.
- 5.8 The vendor / supplier shall be responsible of providing services for operation, repair and maintenance of the item provided, without any extra cost or hidden charges within warranty period.
- 5.9 The warranty period will be 365 days or standard warranty (whichever is more), that will be started from the day of successful installation / supply (whichever comes later).
- 5.10 The vendor should have its own workshop for providing the services and maintenance. The details of technical workers, major clients and working set up should be provided along with “Technical Details”.
- 5.11 The University representatives reserve the right to visit the said workshop facility.
- 5.12 All Government Taxes will be deducted according to applicable rules.

6. Terms of Delivery and Payment:

- 6.1 No payment will be made in advance to the successful bidder.
- 6.2 Payment will be made in Pak Rupees through crossed cheque within 30 days after timely delivery, inspection and/ or installation as per GCUF Rules.
- 6.3 Partial delivery is allowed, however no partial payment will be made.
- 6.4 Delivery time will be 90 days from the date of issuance of Purchase / Supply Order.

7. Liquidated Damages:

- 7.1 In case of delay, GCUF reserves the right to impose a penalty not exceeding 10% of the total amount of the supply order at the rate of 2% per month of the bill or amount of delayed item.

Muhammad Mazhar Waseem
 Incharge Officer, Procurement & Inventory Control
 Allama Iqbal Road Faisalabad, Phone: 041-9201468 & 9201030

ISSUED TO:

M/S-----

TENDER DOCUMENT No 455/39/2017**SUPPLY AND INSTALLATION OF FURNITURE & FIXTURES**

Sr #	Item	Specification	Qty	Unit Price Including Taxes (Rs.)	Total Price (Rs.)
A. <u>Wooden Items</u>					
1	Executive Chairs	Revolving with arms, High back, covered with selected color fabric/leather "A" grade master molty foam, hydraulic, good quality wheels, Imported.	12		
2	Executive Office Tables 6' × 4' × 2½' (L×W×H)	Structure made of ¾" high density sheesham winboard, edge covered with sheesham wood, 4 drawers and one cabinet on opposite side, centrally lock system, best quality handle, top quality polish, 8mm glass on top (tapered edges/boarders), polish finish with best quality lacquer matt. Foot rest.	12		
3	Wooden Racks 6' × 2' × 8' (L×W×H)	Structure made of ¾" high density sheesham winboard, edge covered with sheesham wood, Bottom Cabin with Locks, Shelves having space	28		

		size for Files/Folders, best quality handle, top quality polish, polish finish with best quality lacquer matt.			
4	Chairs (Cushioned)	Color: Matte Polish/Wood Color Made: Wooden (Tally) Specifications: Structure made of solid seasoned sheesham wood, seat and back made of kikar wood covered with selected dark colored fabric/leather, Cushioned Seat and Back with “A” grade master molty foam. Having side arms. Top quality polish, polish finish with best quality lacquer matt.	689		
5	Office Tables 5' × 3' × 2½' (L×W×H)	Color: Matte Polish/Wood Color Made: Wooden Specifications: Structure made of “1 x 1” Steel pipe 18SWG finish with grey powder coating, Two side boxes made of high density lamination board, edging covered with sheesham wood, one side box for CPU & other covered side box with one drawer & quality locks, Center Keyboard/Mouse tray slide on imported quality drawer railing, Foot rest. Best quality handle, top quality polish, polish finish with best quality lacquer matt.	146		

6	Wooden Racks 3' × 1.5' × 2½' (L×W×H)	Color: Matte Polish/Wood Color Made: Wooden Specifications: With Shelves, Structure made of ¾" high density sheesham winboard, edge covered with sheesham wood. Top quality polish, polish finish with best quality lacquer matt.	25		
7	Rostrum 20" × 2.5' × 4' (S×W×H)	Structure made of solid sheesham wood, 3 side panel, Top bottom & shelf of ¾" high density sheesham winboard, top quality polish, polish finish with best quality sealer lacquer matt. With GCUF logo.	20		
8	Computer Chairs	Revolving chairs with adjustable height (hydraulic), Without Arms. Cushioned Back and seat "A" grade master molty foam, good quality wheels.	125		
9	Computer Tables 3' × 2' × 2½' (L×W×H)	Structure made of ¾" high density sheesham winboard, Edges covered with profile bedding of solid sheesham wood, Covered CPU box, Quality lock, sliding keyboard and mouse tray, one shelf, polish finish with best quality lacquer matt. Foot rest.	195		

10	Almirah Wooden for Chemicals 3' × 2' × 6' (L×W×H)	Color: Matte Polish/Wood Color Made: Wooden (Kikar/Sheesham) Specifications: Bottom cabin with quality locks, Shelves having space size for chemical boxes and reagent bottles, Glass covered/closed ones cabinets with quality railings and drawers.	96		
<u>SUBTOTAL CATEGORY "A"</u>					

B. Steel Items

1	Almirah Steel 3' × 2' × 6' (L×W×H)	Metal Steel Almirah Surface Finish Acid washed, Phosphorized and Electrostatic powder Material High quality SPCC/SECC /SGCC Panel Thickness 0.6-1.2mm Color Wood grain transfer printing Handles: Black handles / Gray handles / Metal locks Lock: normal key lock.	40		
2	Steel Cabinet 1.5' × 3' × 6' (L×W×H)	Thickness: 0.6mm as regular widely used design. 0.5~1.0mm Packing Volume: 0.14 cbm Color: RAL or Pantone color Handles: Black handles / Gray handles / Metal locks Lock: normal key lock Surface: Electrostatic powder coating surface.	70		
3	Laboratory Stool	Steel Stool with PVC rubber stamps. The frame with four-legged and should have a top made of stainless steel covered with cushion. Their height can be easily adjusted. Top diameter of the stools will 30 cm and the adjustable height Min 56 cm to Max 76 cm.	385		
<u>SUBTOTAL CATEGORY "B"</u>					3,007,500

C. Air Conditioners

1	<p>Inverter Split Air Conditioner Heat & Cool (1.5 Ton)</p>	<p>Technical BTU Capacity 1.5 Ton(18000BTU) Compressor W 5300 Low Voltage Startup 150V Eco Friendly Refrigerant R410A Energy Efficient Class A+ 60% Electricity saving Auto Voltage Adaptation 150V- 260V Cooling BTU/H Capacity (H/S/L*) 19100/17750/5118 Output Capacity (W) (H/S/L*) 5600/5200/1500 Power Input (W)(H/S/L*) 2100/1520/390 Heating BTU/H Capacity (H/S/L*) 22550/19600/4260 Output Capacity (W) (H/S/L*) 6600/5750/1450 Power Input (W)(H/S/L*) 2200/1580/390 Including installation, fixing/fitting charges and accessories e.g. outdoor fixing stands, extra length connecting pipes etc</p>	90		
<u>SUBTOTAL CATEGORY "C"</u>					
<u>Total Amount Rs.</u>					

Note: Rates should also be quoted on Firm's letter head pad.

Details of Call Deposit Receipt (CDR)

Signature _____

No _____ **Amount** _____

Name of Bidder _____

Bank _____ **Branch** _____ **City** _____

CNIC No _____

Name of the Firm & Address _____ **Ph No** _____

N.T.No. _____ **Sales Tax No.** _____

Issued By:

Muhammad Mazhar Waseem
Incharge Officer, Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468 & 9201030

Annexures

A. Wooden Items

01 Executive Chairs



02 Executive Office Tables

6' × 4' × 2½' (L×W×H)



03 Wooden Racks
6' × 2' × 8' (L×W×H)



04 Chairs (Cushioned)



05 Office Tables
5' × 3' × 2½' (L×W×H)



06 Wooden Racks
3' × 1.5' × 2½' (L×W×H)



07 Rostrum

20" × 2.5' × 4' (S×W×H)
With GCUF Monogram



08 Computer Chairs



09 Computer Tables
3' × 2' × 2½' (L×W×H)



10 Almirah Wooden for Chemicals
3' × 2' × 6' (L×W×H)



B. Steel Items

1 Almirah Steel

3' × 2' × 6' (L×W×H)



2 Steel Cabinet

1.5' × 3' × 6' (L×W×H)



3 Laboratory Stool

