

# Permission Form

**for Quaid e Azam Auditorium & STC (Lyallpur Hall) at New Campus, Government College University Faisalabad**

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## Particulars

**Name of User Department / Institute:** \_\_\_\_\_

**Name(s) of Focal Person / Organizer:** \_\_\_\_\_

**Venue:** \_\_\_\_\_

**Nature of Program:**

Training /  Seminar  Conference  Function  Other: \_\_\_\_\_  
Workshop (Specify)

**Brief Description of Proposed Program with Duration and Activity Plan (Attach Brochure / Complete Details):**

\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

**Will it be a ticketed program?**  No  Yes Proposed Price: Rs. \_\_\_\_\_

**Rehearsal Requirements:**

\_\_\_\_\_  
\_\_\_\_\_

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## Terms and Conditions:

- i. It will be the sole responsibility of the Organizer(s), to manage students, participants, guests, audience, any relevant material, entertainment etc...
- ii. No food items and water bottles will be allowed.
- iii. No one will be allowed to stand, jump on the chairs or damage the furniture and equipment. In case of damage or loss of any furniture, equipment or other property, the organizer(s) will be liable to compensate the damage etc...
- iv. Banners, posters and flexes will be displayed, only after having the consent of Estate Care Department, without damaging or nailing the walls etc.
- v. The University shall not be held responsible for any expenses, claim or demand make in the event of any accident occurring to any person engaged in connection with the work.
- vi. The premises shall be used only for seminars, conferences, functions, religious gatherings or as approved by the Competent Authority. Sectarian, political activities and performances of immoral nature will not be allowed.

- vii. Smoking shall strictly be prohibited.
- viii. Loud whistling, sloganeering or disorderly behavior shall not be allowed.
- ix. Digital cameras are not allowed.
- x. The services of the sound system and generator will be provided by the Engineering cell.

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### **Declaration by the User Department**

It is hereby declared that the particulars, given in this application are true and correct. We have reviewed and agreed to abide by all the terms & conditions.

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**Focal Person / Organizer**  
Signature & Stamp

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**Chairperson / HoD**  
Signature & Stamp

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**Dean / Incharge Officer**  
Signature & Stamp

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### **Endorsement by the Administrative Department**

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**Chairman, Estate Care-II**  
New Campus

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### **Approved / Not Approved**

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**Honorable Vice Chancellor**  
Government College University,  
Faisalabad.